

Proposal Review Committee Report **Table of Contents**

August 30, 2023

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Introduction

The Central Coast Commission for Senior Citizens, Area Agency on Aging, issued a Request for Proposals (RFP) on July 1, 2023. The RFP solicited proposals for the provision of services authorized by the Modernizing the Older Californians Act funding for the period July 1, 2023 through March 31, 2026.

The resulting contract(s) will be for July 1, 2023 to March 31, 2025 and April 1, 2025 to March 31, 2026 for services. Applications (proposals) were received in response to the RFP's.

All Applications for Funding received were forwarded to the Proposal Review Committee for review.

A Proposal Review Committee has been designated by the Area Agency on Aging to be responsible for the review and evaluation of all applications and the development of recommendations to be presented to the Area Agency on Aging Board of Directors. The Agency policy states that the Proposal Review Committee consists of members from the Area Agency on Aging Advisory Council and the Board of Directors. This year the AAA Advisory Council volunteer was Dorothy Schlitz. The Proposal Review Committee members from the Board of Directors was Sharon Whitney, and Jean McKinnon.

The criteria used by the Proposal Review Committee were outlined in detail in each Request for Proposal.

The awarding of contracts is contingent upon the receipt of sufficient monies and a Notification of Contract Award from the California Department of Aging to the Central Coast Commission for Senior Citizens, and upon the regulations of MOCA. The budget information for 2023/24 was received after the Proposal Review Committee developed their recommendations. A quick review indicates that there are sufficient monies to fund the recommendations.

MOCA makes funds available for the provision of home and community-based services. These services are to be targeted to older persons in greatest social and economic need. For the purpose of these RFPs and subaward, a senior is defined as a person aged 60 years of age or older. Greatest social need means the need caused by noneconomic factors that restrict an

individual's ability to perform normal daily tasks or that threaten his or her capacity to live independently. These factors include physical and mental disability, language barriers, and cultural or social isolation caused by, among other things, racial and ethnic status, sexual orientation, gender identity, or gender expression. Any senior whose income is estimated to be equal to or less than the current SSI/SSP benefit level shall be counted as having the greatest economic need.

Section I Modernizing the Older Californians Act

The Community Based Service Programs under the OCA Modernization contract (supportive services only) agreement OM-2223 includes the following:

- **Aging in Place (inclusive of OAA Title IIIB Supportive Services)-** Providing supportive services to individuals who are sixty (60) years of age and older or 18 years of age or older with a disability as defined by the Americans with Disabilities Act (ADA); and requires information, assistance, and supportive services to help the above-referenced individuals to remain in their homes and communities, rather than relocating or moving into an institutional setting. "Supportive services" provided include but are not limited to information, case management, education, referral services, legal assistance, assessment, home modifications, safety equipment, and other supportive services to enable older adults who reside in a community setting to continue aging in place within the home.
- **Alzheimer's Day Care Resource Centers-** Specialized day care resource centers for individuals with Alzheimer's disease and other dementia related disorders, as well as support for their families and seniors. Caregivers are provided respite opportunities while the client engages in activities provided by the day care resource center. California Welfare and Institutions Code, Division 8.5, Chapter 7.5 (the Mello-Granlund Older Californians Act [AB 2800, Statutes of 1996])
- **Caregiver Support for people with Dementia/ Alzheimer's-** A two-year expansion pilot with an emerging or designated Aging and Disability Resource Center (ADRC). The program will provide screening, family support, purchase of supplemental services, and case management to serve family seniors.
- **Foster Grand Parent Program-** Provides meaningful volunteer community service opportunities to low-income older adults aged 60 and over through mentoring children with exceptional physical, developmental, or behavioral needs. California Welfare and Institutions Code, Division 8.5, Chapter 7.5 (the Mello-Granlund Older Californians Act [AB 2800, Statutes of 1996])
- **Linkages-** Provides care or case management to frail older adults age 60+ or functionally impaired adults age 18 and over to prevent or delay placement in institutional settings. California Welfare and Institutions Code, Division 8.5, Chapter 7.5 (the Mello-Granlund Older Californians Act [AB 2800, Statutes of 1996])
- **Caregiver Respite Care Services-** Provides temporary or periodic services to someone 60 and older or to an individual of any age with early onset Alzheimer's disease or a related disorder with neurological and organic brain dysfunction, to relieve persons who are providing primary care who are not eligible for other public benefit programs. Respite services may also include recruiting and screening of caregiver providers and matching respite providers to clients. California Welfare and Institutions Code, Division 8.5, Chapter 7.5 (the Mello-Granlund Older Californians Act [AB 2800, Statutes of 1996])
- **Senior Companion Program (SCP)-** Provides personally meaningful volunteer community service opportunities to low-income older individuals for the benefit of adults who need assistance in their activities of daily living. California Welfare and Institutions Code, Division 8.5, Chapter 7.5 (the Mello-Granlund Older Californians Act [AB 2800, Statutes of 1996])

- **Senior Volunteer Development and Coordination-** Provides opportunities to develop, coordinate, and implement programs that enable older adults to engage in volunteerism opportunities. Senior Volunteer participants may include individuals who are age 60+ and/or individuals volunteering for programs that serve people age 60 and above.

Funding Available: \$557,806 for 7/1/2023-3/30/2025 and \$380,700 for 4/1/2025-3/30/2026 (contingent upon receipt of adequate state and federal funds).

Options

No Applications for Funding were received.

Options available:

1. Release another RFP;
2. Allocate no funds;
3. Provide services in each County as a direct service; or
4. Transfer the funding for the provision of nutrition services.

Applicant: Community Action Partnership of San Luis Obispo County (CAPSLO)

“The Community Action Partnership of San Luis Obispo County (CAPSLO) addresses the causes of poverty, empowering low-income people to achieve self-sufficiency through community-based collaborations and programs.”

The proposed Aging in Place project aligns with this mission by enabling seniors and the disabled to stay in their home, which assists with and supports self-sufficiency and alleviates the economic hardships of being placed in assisted or group living or a nursing facility.

CAPSLO has provided home repair/ modification services since 1995. Last fiscal year, CAPSLO completed 1,169 home repairs in San Luis Obispo County and 467 in North Santa Barbara County Under Older Americans Act and American Rescue Plan Act funding.

CAPSLO is proposing a budget of \$206,000 (\$122,000 and \$84,000) for the provision of 160 home repairs in San Luis Obispo and \$106,000 (\$63,000 and \$43,000) for the provision of 110 home repairs in North Santa Barbara County.

Recommendation- The committee recommends a budget of \$179,000 (\$113,000 and \$66,000) for the provision of 140 home repairs in San Luis Obispo and \$93,000 (\$58,000 and \$35,000) for the provision of 100 home repairs in North Santa Barbara County.

Applicant: Family Services Agency (FSA)

Family Service Agency of Santa Barbara County (FSA) provides essential and transformative services to our community's most underserved children, families and seniors. FSA programs help ensure access for Santa Barbara County residents each year to food, shelter, and other basic needs, as well as case management, advocacy, and a wide array of mental health programs. Our programs combine clinical expertise, bilingual and bicultural staff, and close collaboration with other agencies.

The Santa Maria Valley Youth and Family Center merged with FSA in 2017, and the Guadalupe Little House by the Park merged with FSA in 2019. These mergers have created greater service stability, efficiency, and client access.

FSA has been a subcontractor of the AAA for mental health services since 1986. Last fiscal year, FSA provided 1576 hours of counseling services in Santa Barbara County under Older Americans Act and American Rescue Plan Act funding.

FSA is proposing a budget of \$708,318 (\$385,500 and \$321,818) to provide 5,600 hours of counseling and case management to 70 seniors during the project period.

Recommendation- The committee recommends a budget of \$609,000 (\$359,000 and \$250,000) to provide 4,830 hours of counseling and case management during the project period.

Applicant: Lompoc Valley Haven (LVH)

Valley Haven Adult Day Program provides valuable services to some of our community's most vulnerable and underserved older members. “We provide daytime care, activities, and nutritious meals and snacks to clients who have been diagnosed with physical and/or cognitive impairments. We are committed to not only helping our impaired clients, but their families as well through respite from the daily task of caring for dependent family members. Our program is a social model adult day program, not a medical model.”

LVH has provided adult day care services in Lompoc since 1981. Last fiscal year, LVH provided 11,250 hours of adult day care services for 14 clients.

LVH is proposing a budget of \$30,000 for the first contract period (10/1/2023-3/31/2025).

Recommendation- The committee recommends budget of \$27,700 for the provision of 2,150 hours of adult day care during the first contract period (10/1/2023-3/31/2025)

Appendices

Appendix 1: Summary of the Proposal Review Committee public hearing

Public Hearing held on 4/17 at 3 PM via Zoom. There were no attendees or comments submitted.

Appendix 2: Rating Sheets for MOCA-

A summary of the Rating Sheets by the reviewers is set below:

CAPSLO- SLO	A	B	C
I. Cover Sheet	5	5	5
II Project Summary	0	10	10
III A Agency Bkgrnd & Program Information	15	15	15
III B Current Services	20	20	20
III C Proposed Services	30	30	25
III D Program Description	30	29	25
III E Client Population	15	15	15
III F Staffing Capability and Pattern	20	20	20
III G Utilization of Volunteers	10	10	10
III H Coordination w Aging Network	10	10	10
III I Outreach and Publicity	15	15	15
III J Transportation and Access	10	10	10
III K On-Going Funding	5	5	5
III L Suggested Donation	5	5	5
III M Long Range Planning	1	5	5
III N Program Management Characteristics	25	25	20
IV Implementation Plan	12	15	15
V Assurances	15	15	15
VI Budget Summary, Narrative & CAP	25	25	20
VII Forms/Appendices	10	10	5
Subtotals	278/295	294/295	275/295
Composite Average	282/295		

CAPSLO- SMV	A	B	C
I. Cover Sheet	5	5	5
II Project Summary	0	10	10
III A Agency Bkgrnd & Program Information	13	15	15
III B Current Services	20	20	20
III C Proposed Services	26	30	25
III D Program Description	30	29	25
III E Client Population	15	15	15
III F Staffing Capability and Pattern	20	20	20
III G Utilization of Volunteers	10	10	10
III H Coordination w Aging Network	10	10	10
III I Outreach and Publicity	15	15	15
III J Transportation and Access	10	10	10
III K On-Going Funding	5	5	5
III L Suggested Donation	5	5	5
III M Long Range Planning	1	5	5
III N Program Management Characteristics	25	25	20
IV Implementation Plan	12	15	15
V Assurances	15	15	15
VI Budget Summary, Narrative & CAP	25	25	20
VII Forms/Appendices	10	10	5
Subtotals	276/295	294/295	275/295
Composite Average	281/295		

FSA

A

B

C

I. Cover Sheet	5	5	5
II Project Summary	10	10	10
III A Agency Bkgrnd & Program Information	15	15	15
III B Current Services	20	20	20
III C Proposed Services	30	30	30
III D Program Description	30	30	30
III E Client Population	15	15	15
III F Staffing Capability and Pattern	20	15	19
III G Utilization of Volunteers	10	10	10
III H Coordination w Aging Network	10	10	10
III I Outreach and Publicity	15	15	15
III J Transportation and Access	10	10	10
III K On-Going Funding	5	5	5
III L Suggested Donation	5	5	5
III M Long Range Planning	5	5	5
III N Program Management Characteristics	25	25	24
IV Implementation Plan	15	15	15
V Assurances	15	15	15
VI Budget Summary, Narrative & CAP	25	25	20
VII Forms/Appendices	10	10	10
Subtotals	295/295	295/295	295/295
Composite Average	295/295		

LVH	A	B	C
I. Cover Sheet	4	5	5
II Project Summary	10	10	10
III A Agency Bkgrnd & Program Information	15	15	15
III B Current Services	20	15	20
III C Proposed Services	26	30	30
III D Program Description	30	30	25
III E Client Population	15	15	15
III F Staffing Capability and Pattern	19	20	19
III G Utilization of Volunteers	10	10	10
III H Coordination w Aging Network	10	9	8
III I Outreach and Publicity	15	15	15
III J Transportation and Access	7	8	5
III K On-Going Funding	5	5	5
III L Suggested Donation	5	5	5
III M Long Range Planning	2	5	5
III N Program Management Characteristics	25	20	20
IV Implementation Plan	15	15	15
V Assurances	15	14	15
VI Budget Summary, Narrative & CAP	25	25	20
VII Forms/Appendices	9	10	10
Subtotals	282/295	284/295	293/295
Composite Average	286/295		

Appendix 3: Summary of PRC recommendations

Central Coast Commission for Senior
Citizens
Area Agency on Aging

Proposed funding preliminary recommendations,
June 1 2023- July 31, 2024

Category	Applicant Agency	Funding request	Service level request	Cost per unit	PRC funding recommendation	PRC service recommendation
MOCA	CAPSLO- SLO	\$206,000	160 Repairs	\$1,287	\$179,000	140
	CAPSLO- SMV	\$106,000	110 Repairs	\$963	\$93,000	100
	FSA	\$708,318	5600 Hours	\$126	\$609,000	4,830
	LVH	\$30,000	2335 Hours	\$12.85	\$27,700	2,150